

Check-List

Name of the Institute:

Sl. No.	Items	Applicants Response
1	Sign & Date on Application Form	Yes/No
2	Relevant documents about registration of Institute	Yes/No
3	Faculties /First Aid Trainer Attested papers regarding Educational Qualification, experience & Letter of consent	Yes/No
4	First Aid training assistants having medical knowledge && undergone training in first aid Attested documents regarding Educational Qualification and training	Yes/No
5	Location plan along with building and class room layout, emergency exit	Yes/No
6	Details about the course - structure/syllabus/ topics covered	Yes/No
7	Library details -necessary books about first aid	Yes/No
8	Details about case study bank	Yes/No
9	Affidavit	Yes/No
10	Registration fees – Online payment	Yes/No

Note : All the documents pertaining to the educational qualification / experience or any other relevant document shall be submitted in two copies duly attested.

**Name, Signature & Stamp of the
Chairman / Director**