

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
TRANSPORT DEPARTMENT (OPERATIONS BRANCH)
5/9, UNDER HILL ROAD: DELHI-110054

F. No. MLO/SZ/TPT/2020/117/075619305/ 36976

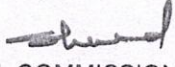
Dated: 26th June 2024

GUIDELINES FOR DRIVING SCHOOLS AND ESTABLISHMENTS

With reference to the Motor Vehicle Act, 1988, the Central Motor Vehicles Rules, 1989 and Writ Petition No. 8109/2015 in the High Court of Delhi, the guidelines for grant of license to a new/renewal of Motor Driving Training School (MDTS) License are hereby issued for compliance with immediate effect:-

1. The application for the grant or renewal of License shall be made to the Licensing Authority as per Rule-24 to 31 of Central Motor Vehicles Rules, 1989 having jurisdiction in the area in which the school or establishment is situated. The licensing authority, as defined in sub section (20) of the Motor Vehicle Act, 1988 would be the District Transport Officer (DTO)/Motor Licensing Officer (MLO) having jurisdiction of the area in which the school or establishment is situated.
2. The License holder shall enrol students on Aadhar based system (either UID- Unique Identification Number OR EID- Enrolment Identification number, in case applicant does not possess valid Aadhar Number) in the driving school establishment and shall maintain an electronic register in Form -14 showing enrolment of trainees in the Driving School Establishments on the portal. All the necessary information, including details of the applicants/ learners, shall be updated by the MDTS on the portal on real time basis.
3. As per the Central Motor Vehicles (Sixth Amendment) Rules, 2018, vide notification dated 15.05.2018 – an application for addition of heavy goods vehicle or heavy passenger motor vehicle, as the case may be shall be accompanied by a driving certificate in "Form 5A". The certificate i.e. "Form-5" concerning Driving Certificate issued by Driving School or Establishment and "Form-5A" concerning "Certificate of Fuel Efficiency Driving Training issued by Driving School or Establishment shall be issued by the same MDTS/Establishment, for the convenience of the public.
4. The MDTS License holder shall submit information regarding "Form -5" and "Form-5A" fortnightly to the Licensing Authority which granted the license.
5. The Rule 24 (3)(iii) of Central Motor Vehicles Rules, 1989 provides that "the financial resources of the proposed school or establishment are sufficient to provide for its continued maintenance". Keeping in view of the direction of High Court in W.P. (C) 8109/2015 order dated 15.09.2015, the licensing authority shall seek a Solvency Certificate of at least Rs. 03 Lacs issued by the SDM having jurisdiction of the area or any Bank.
6. The grant /renewal of license shall be processed exclusively through a portal (<https://sarathi.parivahan.gov.in/sarathiservice/newDsIDet.do>) developed by the Transport Department.

This issues with the prior approval of Principal Secretary-Cum-Commissioner of Transport GNCTD.


SPECIAL COMMISSIONER (OPERATIONS)

Dated: 26th June 2024

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Copy to:

1. P.S. To Hon'ble Minister (Transport).
2. Pr. Secy. Cum-Commissioner (Transport)
3. All Special Commissioners.
4. All Zonal Deputy Commissioners, Transport Department, Delhi.
5. All District Transport Officers, Transport Department, GNCTD.
6. Sr. System Analyst (Transport), with the direction to upload the guidelines on the website of the Transport Department.