



# Haryana Government Gazette

## EXTRAORDINARY

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**HARYANA GOVERNMENT**  
**INDUSTRIES AND COMMERCE DEPARTMENT**

**Notification**

The 23rd July, 2024

**No. 25/05/2020-4IB1.**— In pursuance to the provision under Section 2 (Sub-Section 2.2 (e)) of the Haryana State Startup Policy 2022 notified vide No. Admn/459/1SIT/17601 dated 07th July 2022, the Governor of Haryana is pleased to notify the **“Reimbursement for Cloud Storage Scheme”** for the Startups registered under the Haryana State Startup Policy 2022. The Scheme related to “Reimbursement for Cloud Storage” will be as under:

**1. Objective**

The Government of Haryana has always followed a proactive approach to facilitate Startup entrepreneurs for ease of doing business in Haryana. In order to achieve the same, State has undertaken precise policy-level interventions to position Haryana as a pre-eminent investment destination and notified the Haryana State Startup Policy 2022 with a focus on the creation of a world-class ‘Start-up Ecosystem’ in the State.

Through this scheme, the State Government intends to provide support in the form of “Reimbursement for Cloud Storage” to eligible Startups based in Haryana and facilitate the growth of Startups in the State.

**2. Quantum of Assistance (Reimbursement for Cloud Storage)**

- (i) 75% reimbursement of expenses incurred for cloud computing/storage on Haryana-based Data Centres up to INR 2.5 Lakhs per Startup per annum for a period of 5 years.
- (ii) Startup entities that have incurred expenses against the hosting services taken by them between the policy period i.e. 07.07.2022 till 06.07.2027 can apply annually for reimbursement of cloud services under this scheme.

**3. Definition**

- (i) **Haryana-based Data Centre:** The Data Centres which are in commercial operations and are located in the State of Haryana. Further, such Data Centres should be Tier II and above as certified by any Data Centre certification providers like uptime institute, etc.
- (ii) **Cloud storage:** Cloud storage reimbursement refers to reimbursement of IT services (hosting, compute, storage, internet bandwidth) taken by the Startup Entity from cloud service/data center service providers.

**4. Commencement**

The Scheme shall commence with effect from the date of notification of the Haryana State Startup Policy 2022 i.e., 07.07.2022 and shall remain in operation for a period of 5 years i.e., till 06.07.2027 or till the time Government of Haryana decides to discontinue/amend/ extend this scheme.

**5. Eligibility Criteria**

- (i) The Startup Entity should be a “Category – 1 Startup” registered with Startup Haryana, Industries & Commerce Department as defined in the Haryana State Startup Policy 2022 and as given in 5 (ii) below.
- (ii) Category 1 Startups are defined as Startups registered with Startup Haryana in accordance with the eligibility criteria as mentioned below:
  - a. The entity should be registered & recognized as Startup from DPIIT.
  - b. Location: Address of Registered Office of the Startup Entity should be in Haryana.
- (iii) The Startup Entity should have Haryana Udhyaam Memorandum (HUM) for statistical purposes.
- (iv) The Startup Entity should either be in Pre-Commercialization Stage or should be in regular Commercial Operations at the time of submission of the application.
- (v) The entity in the Pre-Commercialization stage will be allowed to avail the benefit for 2 years only. Thereafter the Startup Entity should be in the commercial operations for availing the incentive under this scheme.
- (vi) The products or processes/ services of the Startup Entity should not fall in the restrictive list as notified by the State Government in the Haryana Enterprises & Employment Policy (HEEP) 2020 and as amended from time to time.
- (vii) The policy/ scheme is sector-agnostic and applicable to all Startups irrespective of their domains(s).
- (viii) Startups availing incentives under this scheme should not have availed similar incentives under any other State/ Central Government policy. Further, Startups availing incentives under this scheme will also not be eligible to avail similar incentives under any other State / Central Government policy.
- (ix) The Data Centre from which the hosting services are taken by the Startup Entity should be minimum Tier II certified or above by any Data Centre certification provider like uptime institute, etc.
- (x) The billing/invoice for the hosting services should be in the name of the concerned Startup Entity only. No reimbursement for the billing in the name of any individual shall be allowed.
- (xi) The hosting charges should be paid through the bank account of the Startup Entity only. No reimbursement would be made on account of payment through the individual bank account or cash.

**6. Procedure for Availing Incentive/Benefit**

- (i) The Startup Entity shall apply online on the web portal of the Department of Industries & Commerce, Government of Haryana for “*Reimbursement for Cloud Storage Scheme*” in the prescribed format (as per **Annexure-I**) along with the requisite supporting documents as prescribed under this document.
- (ii) The application received shall be examined and in case of any deficiencies, the same will be communicated to the Startup Entity/applicant in their user account, and the applicant shall rectify the same within the prescribed timelines as per Section 10 of this scheme document.
- (iii) In case the deficiencies are not removed by the Startup Entity/applicant or fail to submit requisite additional information/ documents within the prescribed timelines, the application shall be deemed rejected/closed. Startup Entity/ applicant would be intimated the status in their user account.
- (iv) The Startup Entity, if required and with approval of the competent authority, may be called for a presentation / clarification in relation to either the benefit eligibility or reimbursement claimed, or any other component.
- (v) The application after examination will be put for final consideration & approval by the Competent authority as given in Section 8 below.
- (vi) Based on the decision taken on the application, an intimation will be sent to the Startup Entity/ applicant in their user account. The applicant would also be able to download the decision/sanction letter from the portal in reference to their application.
- (vii) The sanctioned amount will be credited into the Bank Account of the Startup Entity subject to the compliance of the terms of the approval/sanction letter, if any.

**7. Time Limit to Apply**

- (i) Startup Entities that have incurred expenses for the hosting services after the date of notification of the policy i.e. 07.07.2022 can apply annually for reimbursements for cloud storage.
- (ii) The eligible Startup Entity that has incurred expenses to avail hosting services from the Haryana-based Data Centre shall apply annually within 06 months from the closing of the financial year for which the expenses are being claimed or within 3 months of the date of notification of this scheme, whichever is

later. Thereafter, the Startup Entity will no longer be eligible to receive assistance or reimbursement under this scheme except in scenario under Section-9.

- (iii) The Startup Entity shall ensure that the reimbursement for cloud storage should be availed every financial year. No cumulative reimbursements shall be allowed.

**8. Competent Authority for Sanction**

The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, shall be the competent authority for sanction of the fiscal benefit under the scheme.

**9. Power to Condone the Delay in Submission of the Application**

- (i) The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, may condone the delay up to a period of 03 months after the prescribed time limit.
- (ii) The Administrative Secretary, Industries & Commerce Department, Haryana may condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons for the late submission of the application based on the substantial evidence/ documents/ arguments presented by the Startup Entity/applicant.

**10. Timelines for Processing & Decision of Applications**

The following are the timelines for processing and decision of applications:

S. No.	Particulars	Time Limit (in working Days)
1	By the Department for processing & decision on the application which is completed in all aspects	30 Days
2	By the applicant for removal of deficiencies/ submission of additional information/ documents.	10 Days

**Note:** If an applicant/entity is unable to remove deficiencies or fails to submit requisite additional information/ documents within 10 working days of the intimation from the Industries & Commerce Department, the application shall be deemed rejected/ closed.

**11. Interpretation/ Clarification/ Modification**

The Administrative Secretary, Industries & Commerce Department, Haryana will be the final authority for clarifying/ resolution of any doubts relating to the interpretation of any term or any provision arising under this scheme. The decision in this matter shall be final and binding for all stakeholders in such cases.

**12. Appeal**

An applicant may file an appeal to the Administrative Secretary, Industries & Commerce Department, Haryana against an order passed by the Competent Authority within a period of 30 days from the date of communication of the order. The order(s) passed by the Administrative Secretary, Industries & Commerce Department in such appeal shall be final.

**13. Penal Action**

At any time, if it is found that the Startup Entity has claimed/ availed any form of assistance/ benefit (Fiscal/Non-Fiscal) from the Government based on any false/ fabricated information or involved in any malpractices/ fraudulent activities; the registration of the Startup Entity will be summarily revoked and the Startup entity shall refund the entire amount of the assistance granted/ availed along-with the compound rate of interest @ 12% per annum. In addition, the Startup Entity/applicant will also be liable to face legal action and will be debarred to avail any incentives/ assistance under any other policy/scheme of the State Government in the future.

**14. Head of Expenditure**

The expenditure shall be met under the Scheme Head i.e. "P-01-19-2852-07-202-87-51-N-V" of the Industries & Commerce Department, Haryana.

ARUN KUMAR GUPTA,  
Additional Chief Secretary to Government Haryana,  
Industries and Commerce Department.

**Annexure I – Application Form for Cloud Storage Reimbursement**

<b>Section 1 – Details of Startup Entity</b>			
1.	Name of the Startup Entity as registered with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled	
2.	Registration number with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled	
3.	Date of Registration with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled From .....(DD/MM/YYYY) Valid Till .....(DD/MM/YYYY)	
4.	Complete Address of the Registered office of the Startup Entity	Pre – Filled	
5.	Complete Address of Operational/ Working office of Startup Entity	Pre – Filled	
6.	PAN of Startup Entity	Pre – Filled	
7.	GST Number of Startup Entity (If registered under GST)		
8.	Haryana Udhya Memorandum (HUM) Number & Date		
9.	Number of Employees (Including Founder and co-founders)	I. On Direct Payroll - II. On Contract - III. Total Employee -	
10.	Turnover of the entity for all the previous financial years since incorporation	Year 1: Year 2: Year 3: Year n:	
11.	Bank Account Details of the Startup Entity		
10.1	Name of Bank	Pre – Filled	
10.2	Account Holder Name	Pre – Filled	
10.3	Account Number	Pre – Filled	
10.4	Branch Address	Pre – Filled	
10.5	IFSC Code	Pre – Filled	
12.	Authorized Applicant Details		
12.1.	Name of Applicant Authorized by the Startup Entity		
12.2.	Designation of Authorized Representative		
12.3.	Contact Details of the Authorized Representative	Mobile	1. 2.
		Landline (with STD Code)	
12.4.	PAN of Authorized Representative		
12.5.	E-mail ID(s) of Authorized Representative		

Section 2 – Details of Incentive Claimed under the Cloud reimbursement scheme		
1.	Is the Cloud Computing/ Storage in Haryana based Data Center?	(Yes /No)
2.	Name of the Data Centre entity from which Cloud storage /hosting service is availed?	
3.	Address of Data Centre	
4.	Data Centre Tier	II/III/IV (Select) – upload certificate or proof that the Data Centre is Tier II and above
5.	Commercial Operations Stage of Startup	Pre-Commercialization/ Commercialization
5.1.	If in Commercialization Stage, date of Commercialization	DD/MM/YYYY and upload supporting documents (First Sale Bill)
5.2.	If in Pre-Commercialization, the tentative date of Commercialization	DD/MM/YYYY
6.	Details of hosting infrastructure - Give details of the cloud computing/storage/ bandwidth availed	
6.1	Other Specification availed by the entity (as per invoice)	
7.	Billing cycle details	From _____ to _____ (DD/MM/YYYY)
8.	Total fees/charges paid by the Startup Entity to the Data Centre	
9.	Amount of incentive requested out of the total expenditure paid for Cloud storage/hosting service (75% of the billed amount up to INR 2.5 Lakh per year)	INR - _____ (Excluding All Taxes)
10.	Supporting Documents	<ul style="list-style-type: none"> <li>i) Letter of Authorization (As per Annexure- II)</li> <li>ii) PAN Card &amp; Passport size Colored Photograph of the Authorized Representative</li> <li>iii) Undertaking (As per Annexure- III)</li> <li>iv) Copy of Haryana Udhyam Memorandum (HUM)</li> <li>v) Proof of monthly/ quarterly/ annual payment toward cloud storage reimbursement</li> <li>vi) Cancelled cheque of the bank account of Startup Entity</li> <li>vii) Copy of the latest Audited Financial Statement of the Startup Entity</li> <li>viii) Copy of the certification of the Data Centre Showing the Tier Type of the Data Centre or reference to the link showing Tier certification</li> <li>ix) CA certified copy of the invoice amount as per Annexure IV</li> <li>x) In case the Startup is in Commercialization Stage, upload the first sale bill.</li> </ul>

**Annexure II - Letter of Authorization**  
**Letter of Authorization for Representative**

To,

The Director / Director General,  
 Industries & Commerce Department, Haryana

<Name> ----- <Designation>----- is hereby **authorized to sign & stamp requisite documents on behalf** of our Startup Entity (**Name of an entity as given on Certificate of Incorporation / Registration**) for applying for “*Reimbursement for Cloud Storage Scheme*” under the Haryana State Startup Policy 2022. He is also authorized to attend meetings and provide additional documents in case any clarifications are required by the concerned authority.

Thanking you,

<p><b>Signature and seal of the Director(s)/Partner(s)</b></p> <p>&lt;Name&gt;</p> <p>&lt;Designation&gt;</p> <p>&lt;Mobile&gt;</p> <p>&lt;Seal&gt;</p>	<p>Signature of the person authorized by the Startup Entity (<b>Name of the entity</b>)</p> <p><b>&lt;Authorized Representative Name&gt;</b></p> <p>&lt;Designation&gt;</p> <p>&lt;Mobile&gt;</p> <p>&lt;Seal&gt;</p>
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## Annexure III - Undertaking

**UNDERTAKING****TO WHOMSOEVER IT MAY CONCERN**

*(Undertaking/Declaration - To be submitted on Non-Judicial Stamp Paper of Rs. 100/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp, and with Notary Seal & Notary Registration Number or First-Class Magistrate)).*

1. I / We, < Director / Designated Partner / Partner >, do hereby solemnly declare, that the information given herein regarding our Startup Entity <**Name of the entity as given on Certificate of Incorporation / Registration**> & as stated in the application form is correct and true to the best of our knowledge and belief, and nothing relevant information has been suppressed.
2. I / We, do hereby affirm that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud and that we will be held liable for it. We understand that if found guilty of furnishing false information or any other fraudulent activity, we will be barred from applying /availing any benefits/incentives under the Haryana State Startup Policy 2022 for this entity and any other entity that I/we are part of and will further be liable for the penal action as defined under the “Reimbursement for Cloud Storage Scheme”.
3. The Startup Entity will be liable to refund excess subsidy/assistance/reimbursement, if any, released due to omission or pointed out by the concerned division at any time or the Audit team of the Principal Accountant General, Haryana.
4. I/ We, do hereby confirm and declare that any Director(s)/ Designated Partner(s)/ Partner(s) of our Startup Entity:
  - i) Is/Are not blacklisted/ de-registered/ debarred by any Central/ State Department/ Agency at the time of submission of the application; and
  - ii) Have not availed similar incentives under any other State / Central Government policy. Further, we agree that if we avail incentive under this scheme then we shall not claim similar incentive in any other State / Central Government policy.
5. I / We hereby certify that all Director(s)/ Designated Partner(s)/ Partner(s)/ Authorised Representative in our Startup Entity have given written consent to provide their DIN/DPIN/PARTNER ID/Aadhaar number/PAN and also for use of their Aadhaar Number, Biometric, and/or One Time Pin (OTP) data for Aadhaar based authentication to verify individual identity and to determine eligibility across different Government Schemes. I/We understand that Startup Haryana Cell, Industries & Commerce Department shall ensure the security and confidentiality of my/our personal identity data provided for the purpose stated above.

Dated:

**Signature and seal**  
of the Director(s)/Designated Partner(s)/Partner(s)

<Name and Designation>

**Annexure IV – CA Certificate**

Certificate from Chartered Accountant in respect of Proof of Expenditure  
for Cloud Storage Reimbursement

**TO WHOM IT MAY CONCERN**

This is to certify that M/s ..... with their registered office at..... have incurred the expenditure of Rs..... (Rupees .....) on account of Cloud Storage / Hosting Services availed through the Haryana Based Data Centre of \_\_\_\_\_ <Name of Entity>\_\_\_\_\_ located at \_\_\_\_\_ <Address of Data Center>\_\_\_\_\_ against the details mentioned in the table below and the same has been verified:

S. No.	Details of Payments	Duration (To & From)	Amount (INR)	Remarks
1	Hosting charges at Data center			
2	<Mention head-wise payments>			
3				
4				
	<b>Total Expenditure</b>			

Name & signature of the Chartered Accountant  
with stamps & CA Membership Number

Date-----

UDIN No.-----

\* Payment details in the above table should be supported by copies of receipts of payments made. The payment receipts must indicate the purpose for which the payments have been made by the applicant.