



PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act, 1948)

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To

All PCI Inspectors

121 MAR 2022

Sub: Clarification on duration of inspection.

Dear Sir/Madam

1. PCI is receiving queries with regard to duration of inspection of pharmacy institutions. In this connection, it is clarified that duration of inspection is 2 days.
2. It may please be noted that -
 - i) some of the institutions are running all the 5 pharmacy courses simultaneously (D.Pharm, B.Pharm, M.Pharm, Pharm.D and B.Pharm (Practice)) in one institution and hence in-depth physical verification of the facilities is required.
 - ii) inspectors are required to verify the availability of the claimed infrastructural facilities in the SIF by the institution including faculty position. The following aspects are to be carefully seen -
 - a) infrastructural facilities like -
 - building
 - laboratories
 - lecture hall and other prescribed facilities.
 - b) teaching staff availability.
 - c) equipments (number, working or not), Purchase bills, stock entries etc.
 - d) implementation of faculty payscales like mode of payment (cheque or cash, name of the bank, A/c No. etc.).
 - e) coverage of course curriculum.
 - f) number of exercises conducted.
 - g) internal/sessional exam. (question paper & answer scripts).
 - h) maintenance of all kind of records.
 - i) student attendance.
 - j) teachers attendance.
 - k) record of sessional awards etc. etc.
3. Your kind support is solicited in the matter.

Yours faithfully

(ARCHANA MUDGAL)
Registrar-cum-Secretary