

Date: 27<sup>th</sup> December 2021

**ORDER**

**Subject: Introduction of Online examination for enrolment of Food Safety Mitra (FSM) and online Renewal procedure of FSM certificates - reg.**

FSSAI has launched Food Safety Mitra Scheme (FSM) in the year 2019 to assist Food Business operators in obtaining licensing/registration and related matters. FSM is certified by FSSAI after successful completion of training and assessment. In an effort to simplify the process, FSSAI has now introduced an online examination for enrolment of FSM. Now, the whole procedure of becoming FSM is made end-to-end online. After registration, candidates can complete online training and examination at their convenience. **Detailed instructions for enrolment of FSM are attached in Annexure-I.**

2. Further, the procedure for renewal of the FSM certificate by existing Food Safety Mitra has also been made online. The conditions and step-wise detailed procedure for renewing the FSM certificate are given below:

- a. FSM will be able to apply for renewal of the certificate from a period of 6 months before the expiry date and upto 6 months after the expiry date of the certificate. If renewal is not applied upto 6 months after the expiry date of the certificate, the certificate shall not be renewed in any case. Willing FSM, whose certificate has been expired, will be required to apply for a fresh certificate.
  - b. FSM who have applied 50 or more Licenses/Registrations through FoSCoS in the period from the date of issuance of the last certificate to the date of expiry of the certificate, shall be allowed for the instant renewal of his/her certificate and extend the validity by 2 years on providing the **Consent/Declaration**. The renewal procedure will not require FSM to undergo any further examination.
  - c. FSM who have not applied even 50 applications of Licenses/Registrations through FoSCoS, will be required to reappear for the FSM test on the deposition of exam registration fee of Rs.500/- [as per existing fee]. After clearing the exam, FSM Certificate will be generated with 2 years' validity and he/she will not be required to submit the security deposit [if earlier security deposit has not been withdrawn].
  - d. Food Safety Mitra who wants to exit the FSM scheme, can apply for withdrawal of FSM Certificate and Security Deposit through the FSM portal only.
3. This issues with the approval of the competent authority.

  
(Inoshi Sharma)

**Executive Director(CS)**

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**Copy to –**

1. Commissioners of Food Safety of all States/UTs and Directors of all Regional Offices, FSSAI
2. CITO – for uploading on the website and through mail to all FSMs

**Copy for information to -**

1. PPS to Chairperson, FSSAI
2. PS to CEO, FSSAI

**New FSM Registration**

- a. After registration candidate have to pay registration charges of Rs. 500 /- to go for training and online Assessment.
- b. We have introduced Online Assessment Exam.
- c. Exam will be of 100 Marks in which candidates have to acquire minimum 75 Marks for Passing the Examination. If Candidate fails in the exam he has to repay the registration fees Rs.500/- and undergo training and online assessment.
- d. Candidates who have already paid the registration fees and waiting for assessment, can go for online assessment if training module is completed.
- e. Once candidate pass in the exam he has to pay a security deposit of Rs. 5000/-.
- f. Certificate will be downloaded after the payment of security deposit and approval from respective regional offices.