

# TRIPURA GAZETTE



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## EXTRAORDINARY ISSUE

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PART--I-- Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.

**GOVERNMENT OF TRIPURA**  
**FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT**  
**(LEGAL METROLOGY ORGANIZATION)**

No.F.6(9)/LM/2020/1737-41

Dated, Agartala, the 9th November, 2020.

### NOTIFICATION

In order to make the system of Inspection under the Legal Metrology Act, 2009 and Rules made there under more transparent and business friendly and also considering the reforms prescribed by the Department for Promotion of Industry and Internal Trade (DPIIT), Government of India under the Ease of Doing Business initiative, the Government in the Food, Civil Supplies and Consumer Affairs Department mandates as follows :-

**1. Institutionalization of Central Inspection System (CIS)**

Inspections of the Industries and business entities under the Legal Metrology Act, 2009 and Rules made there under shall be guided by the Central Inspection System as provisioned in the Single Window Approval by All Government Agencies in Tripura (SWAAGAT) portal.

**2. Surprise inspections / Inspections based on complaints**

Details of surprise inspections or inspections done based on complaints under the Legal Metrology Act, 2009 or Rules made there under shall be recorded in the Central Inspection System.

**3. Scheduling of inspections**

Inspection under the Legal Metrology Act, 2009 and Rules made there under shall be done as scheduled by the Central Inspection System.

**4. Selection of establishment for inspection and allocation of Inspectors**

There shall be randomized selection of establishment for inspection under the Legal Metrology Act, 2009 and Rules made there under. Randomization shall be done by the Central Inspection System on the basis of Computerized Risk Assessment. Frequency of inspection of the Industrial and business entities under the Legal Metrology Act, 2009 and Rules made there under shall be as determined by the Central Inspection System on the basis of following risk categorization :-

Sl. No.	Risk category	Basis (Annual turnover)	Frequency of inspection
1	High	Above Rs. 50.00 lakh	Once in 6 months
2	Medium	Rs. 10.00 lakh to Rs. 50.00 lakh	Once in 12 months
3	Low	Below Rs. 10.00 lakh	Once in 18 months

Allocation of Inspectors for carrying out inspections shall also be done by the Central Inspection System. Allocation of Inspectors shall be so done by the CIS that no Inspector shall inspect the same establishment twice consecutively.

5. **Inspection procedure and checklist**

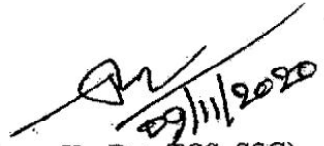
Inspection under the Legal Metrology Act, 2009 and Rules made there under shall be done (except in the case of complaint based inspection) as per procedure and checklist annexed as Annexure – A to this notification. No inspection shall be done beyond that specified in the checklist.

6. **Submission of Inspection Report**

Report of Inspection under the Legal Metrology Act, 2009 and Rules made there under done as schedule by the Central Inspection System, shall be submitted online to the CIS within 48 hours of inspection.

The Central Inspection System shall allow the users to view and download inspection reports of at least past three years.

This is issued with the approval of the Government vide U.O. No.532/Pm. Secy./Food dt.07/11/2020.

  
(Tapan Kr. Das, TCS, SSG)  
Additional Secretary to the  
Government of Tripura

**Procedure and Checklist for inspection under the Legal Metrology Act, 2009 and Rules made there under**

**A. Procedure for inspection.**

- Scheduling of Inspection and allocation of Inspector by the Central Inspection System (Except in the case of complaint based inspection).
- Inspection according to checklist on the pre-scheduled date by the Inspector allocated by the system for the purpose (Except in the case of surprise inspection or complaint based inspection).
- Preparation of Inspection Report / other action as may be required to be taken under the Legal Metrology Act, 2009 and Rules made there under. .
- Uploading of Inspection Report on the Central Inspection System within 48 hours of inspection.

**B. Checklist for inspection.**

1. Name of the person / firm / company inspected :-
2. Address :-
3. Date of inspection :-
4. Authorized person present during inspection :-

Sl. No.	Areas of inspection	Status
1	If weight or measure, related records, documents required for the purpose of inspection produced or not	Yes / No
2	Weights, measures, weighing and measuring instruments used duly verified and stamped or not	Yes / No
3	Weights, measures, weighing and measuring instruments used in conformity with the Standards established by the Legal Metrology Act or not	Yes / No
4	Weights, measures, weighing and measuring instruments used in conformity with standards established under the Legal Metrology Act or not	Yes / No
5	Stamp / sealing of weight or measure intact or not	Yes / No
6	If any alteration / tempering of weight or measure done to manipulate result of weighing / measuring	Yes / No
7	Short delivery of goods, if any, made to the purchaser than the quantity or number contracted for or paid for	Yes / No
8	If any quotation / expression made in respect of quantity of goods or service in any invoice, price list, cash memo etc otherwise than in accordance with standard unit of weight, measure or numeration	Yes / No
9	Certificate of verification displayed or not	Yes / No
10	One tenth of the maximum capacity of weighing instrument maintained or not	Yes / No
11	Weights, weighing instrument of appropriate accuracy class as prescribed under the Rules being maintained or not	Yes / No
12	In case of retail dealers of packaged commodities, prescribed electronic weighing machine being maintained or not	Yes / No
13	In case of petroleum dealers, prescribed capacity measures for checking purpose being maintained or not	Yes / No
14	Packaged commodities being manufactured / packed / imported, offered or exposed for sale or sold are in conformity with the provisions of The Legal Metrology (Packaged Commodities) Rules, 2011 or not	Yes / No

<b>ANNEXURE – A contd...</b>		
15	Net quantity of packaged commodities being manufactured / packed / imported, offered or exposed for sale or sold is within the prescribed limit of maximum permissible error or not	Yes / No
16	If packaged commodities being sold at a price exceeding the declared Maximum retail sale price	Yes / No
17	In case of manufacturer / packer / importer of packaged commodities, registration under The Legal Metrology (Packaged Commodities) Rules, 2011 done or not	Yes / No
18	In case of manufacturer / repairer / dealer of weight or measure, License to manufacture, repair, deal in weight or measure, as the case may be, obtained or not	Yes / No
19	In case of manufacturer of weight or measure, Model Approval Certificate obtained or not	Yes / No
20	In case of manufacturer / importer of weight or measure, if any non-standard weight or measure being manufactured or imported	Yes / No
21	In case of importer of weight or measure, if registration of importer of weight or measure done	Yes / No
22	In case of manufacturer / importer / repairer / dealer of weight or measure, prescribed records / registers being maintained or not	Yes / No
23	In case of dealer of weight or measure, if any non-standard or un-verified weight or measure being sold	Yes / No
24	License to manufacture / repair / deal in weight or measure displayed or not	Yes / No